

SESI PEMBERIGAAAN
BAGI PENDAFTARAN PENGIMPOR DAN
PERMOHONON PERMIT BAGI PENGIMPORAN
BAHAN ASAS PEMBINAAN

25 Rejab 1442 H/ 09 Mac 2021M

ISI KANDUNGAN

1. **Pengenalan:** Pendaftaran sebagai Syarikat Pengimport di bawah Kementerian Pembangunan
2. Jenis-Jenis Bahan Asas Pembinaan yang dikawal
3. Tatacara Menghadapkan Permohonan Pendaftaran
4. Bayaran yang berkaitan dalam permohonan
5. Proses Permohonan Permit Melalui BDNSW (JKED)
6. Hal-hal lain

PENGENALAN

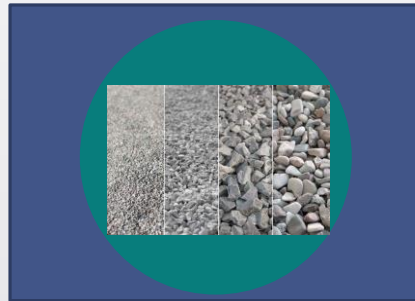
- Pendaftaran bagi pengimport adalah melalui Autoriti Kawalan Bangunan dan Industri Pembinaan (ABCi)
- Pendaftaran bagi pengimport adalah **mandatory** bagi bahan asas pembinaan yang dibawa masuk ke Negara Brunei Darussalam
- Hanya syarikat yang berdaftar dan mempunyai sijil pendaftaran yang sah dibenarkan untuk mengimport bahan asas pembinaan ke Negara ini
- Sokongan dan ketetapan adalah berpandukan kepada Jawatankuasa Pendaftaran Pengimportan Bahan Asas Pembinaan (JKPPBAP)

JENIS-JENIS BAHAN ASAS PEMBINAAN YANG DIKAWAL

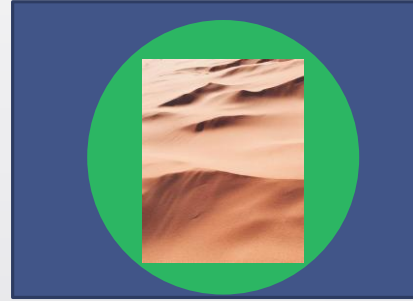
- Terdapat 4 jenis bahan asas pembinaan yang di kawal di bawah JKPPBAP:



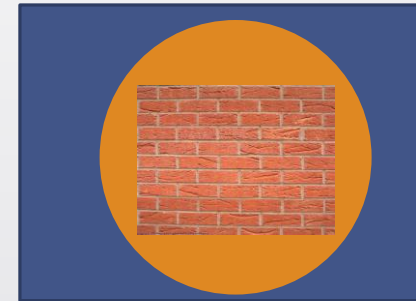
SIMEN



BATU



PASIR



BATA

PROSES PENDAFTARAN SEBAGAI SYARIKAT PENGIMPOR DAN PERMOHONAN PERMIT

1

Syarikat hendaklah berdaftar sebagai Syarikat Sendirian Berhad (ROCBN)

2

Syarikat Tersebut hendaklah berdaftar sebagai Pembekal / Suppliers (ABCi) khususnya kategori P03

3

Memohon pendaftaran Persijilan Bahan Asas / Raw material Certificate (ABCi)

4

Memohon Pendaftaran sebagai syarikat pengimport (ABCi)

5

Memohon permit bagi memasukkan bahan asas pembinaan tersebut



Muat Turun Borang

PERMOHONAN KEMAJUAN	PERMOHONAN PERLESENAN	PERMOHONAN PIAWAIAN DAN PERSIJILAN
<p><u>UNTUK KEGUNAAN ORANG BERKELAYAKAN (ARKITEK / JURUTERA PROFESIONAL)</u></p> <ul style="list-style-type: none"> Borang A - Permohonan Kebenaran Pelan Kemajuan Borang Permohonan Perubahan Kepada Pelan Yang Telah Diluluskan Borang C - Kebenaran Memulakan Kemajuan Borang E - Permohonan Kesiapan Kemajuan Borang Sijil Kesiapan Pembina bagi Kerja-Kerja Bangunan (BCC) Borang Sijil Kesiapan bagi kerja-kerja bangunan(CCC) Borang JPKE - Borang tanya Perangkaan Pembinaan <p>Senarai semak laporan</p>	<p><u>UNTUK KEGUNAAN PEMBINA, KONTRAKTOR, PEMBEKAL & SYARIKAT PENGIKLAN</u></p> <p>LESEN PEMBINA & SIJIL PENDAFTARAN KONTRAKTOR</p> <ul style="list-style-type: none"> Pendaftaran Lesen Pembina Pendaftaran Sijil Kontraktor <u>Keperluan Pendaftaran Lesen Pembina dan Kontraktor</u> <u>Kelas dan Kategori Pendaftaran Lesen Pembina dan Kontraktor</u> Senarai semak dokumen (Lesen Pembina/ Sijil Kontraktor) <p>SIJIL PENDAFTARAN SYARIKAT PEMBEKAL</p> <ul style="list-style-type: none"> Pendaftaran Sijil Pembekal <u>Senarai semak dokumen (Sijil Pendaftaran Syarikat Pembekal)</u> Kategori Kerja Perbekalan 	<p><u>UNTUK KEGUNAAN PEMBEKAL, MAKMAL, PERUNDING QMS</u></p> <ul style="list-style-type: none"> Pendaftaran sebagai Badan Persijilan (<i>Certification Body</i>) Pendaftaran sebagai Perunding bagi Syarikat-Syarikat yang ingin melaksanakan <i>ISO 9000</i> Permohonan Skim Produk Bahan Binaan *TERKINI! Pendaftaran Persijilan Bahan Asas Binaan Pendaftaran Pengimport Bahan Asas Pembinaan (v.2, 2020) Pendaftaran Akreditasi Makmal Pendaftaran sebagai Organisasi Latihan (<i>ISO Management System</i>)

3

4

Untuk sebarang pertanyaan, sila hubungi Urusetia Pendaftaran: 2380429 atau emel: ukpp.abci@mod.gov.bn

BORANG SENARAI SEMAK BAGI PERMOHONAN PENDAFTARAN SYARIKAT PEMBEKAL KEMENTERIAN PEMBANGUNAN

Arahan kepada pemohon:

Pihak syarikat hendaklah menyertakan dokumen yang diperlukan mengikut jenis permohonan:

1. Pendaftaran Baru	• A1, A2, A3, A4, A5, A6, B1, B2, B3, B4
2. Membaharui Pendaftaran	• A1, A2, B1
3. Tambah Kategori	• A1, A2, B1, B5
4. Pindah Milik	• A1, A2, A3, A4, A5, A6, B1, B6

DOKUMEN-DOKUMEN YANG DISERTAKAN

Untuk
kegunaan
pemohon

Untuk
kegunaan
pejabat

A. MAKLUMAT PEMILIK

A1	Salinan Kad Pintar/ Pasport bagi semua pemilik syarikat yang sah:		
A2	Salinan Kad Pintar/ Pasport bagi semua pasangan pemilik		
A3	Keterangan peribadi (biodata) bagi semua pemilik syarikat (termasuk pengalaman kerja profesional)		
A4	Salinan sijil kelulusan tertinggi bagi setiap pemilik syarikat		
A5	Salinan sijil Kursus Asas Keselamatan dan Kesihatan yang disediakan/diiktiraf oleh Kementerian Pembangunan		
A6	Surat Kebenaran Jabatan Perdana Menteri (bagi pemilik yang masih berkhidmat dengan Kerajaan) dan Surat Tamat Perkhidmatan bagi pesara awal. (Jika berkenaan)		

B. MAKLUMAT SYARIKAT

B1.	Salinan Penyata Bank terkini bagi akaun syarikat bagi tiga (3) bulan kebelakangan		
B2.	Salinan Lesen Perniagaan dan Sijil Pendaftaran dari Bahagian Pendaftaran Pendaftaran Syarikat, Kementerian Kewangan dan Ekonomi		
B3.	Salinan Surat Pengiktirafan selaku Pendedar/ Pembekal / Pemasang daripada Pendedar atau Pembekal Utama (jika ada)		
B4.	Salinan Surat Perjanjian Penyewaan Ofis (jika berkenaan)		
B5	Salinan Surat Kebenaran dari Kementerian Kesihatan bagi Kategori kerja P02		
B6.	Surat Pertukaran Pemilik serta Dokumen yang berkaitan (jika berkenaan)		



AUTORITI KAWALAN BANGUNAN DAN INDUSTRI PEMBINAAN (ABCI)
KEMENTERIAN PEMBANGUNAN, NEGARA BRUNEI DARUSSALAM
AUTHORITY FOR BUILDING CONTROL AND CONSTRUCTION INDUSTRY (ABCI)
MINISTRY OF DEVELOPMENT, NEGARA BRUNEI DARUSSALAM

PERSIJILAN BAHAN ASAS BINAAN CONSTRUCTION RAW MATERIAL CERTIFICATION

1. PERHATIAN [NOTE]:

Borang permohonan hendaklah diisi dengan lengkap dan dihadapkan beserta dokumen-dokumen yang diperlukan.
Application form must be completely filled and submitted with required documents.

2. DOKUMEN-DOKUMEN DIPERLUKAN [SUPPORTING DOCUMENTS]: Sila Petak [Please Box]

- Surat-surat Kebenaran setiap tapak perusahaan atau penyimpanan / Approval letter for each business operated or store
- Salinan Geran-Geran Tanah dan Pelan tapak menunjukkan setiap lokasi perusahaan atau penyimpanan / Copy of Land Grant and Site Plan for each business operated or storage
- Sijil Pendaftaran Perniagaan Syarikat-Syarikat / Company Business Registration Certificate
- Sijil Pendaftaran sebagai Syarikat Pembekal, Kementerian Pembangunan / Supplier Registration Certificate, Ministry of Development
- Senarai ringkas laporan-laporan ujian teknikal 12 bulan kebelakangan bagi setiap cawangan / Summary of technical test reports for the past 12 months for every branch; atau or Petro Graphic Rock Test bagi batu daripada makmal ujian pihak ketiga yang diiktiraf [Petro Graphic Rock Test Report of aggregates from 3rd party accredited laboratory
- Laporan-laporan ujian setiap tiga (3) bulan bagi setiap cawangan / Copies of test reports every three (3) months for each branch
- * Sijil Sistem Pengurusan Kualiti ISO 9000 setiap tapak perusahaan atau penyimpanan / Quality Management System ISO 9000 certificate for each business operate or storage
- * Surat Pengesahan dari Pembekal Luar Negara bagi pembekalan bahan binaan / Approval letter from Foreign Partners for supply of raw material
- * Kebenaran Tapak Pendaratan bagi pengimporan bahan binaan / Approval Letter from Landing Site for importation of raw material
- *Jika berkenaan [If applicable]

3. JENIS PERMOHONAN [TYPES OF APPLICATION]

A) JENIS PENDAFTARAN [TYPE OF REGISTRATION]:

- Sila Petak [Please Box]
- \$400.00 - Pendaftaran Baru [New Application]
- \$250.00 - Membaharui Pendaftaran [Renewal Application]
- \$400.00 - Membaharui Pendaftaran jika ada penambahan bahan asas yang baru [Renewal Application if any additional raw material]

B) NAMA BAHAN BINAAN [NAME OF CONSTRUCTION MATERIAL]:

- KATEGORI DIPohonkan [APPLICATION CATEGORY]:
Sila Petak [Please Box]
- Kategori A – Untuk Komersil [For Commercial]
- Kategori B – Untuk Projek Tertentu [For Particular Project]
- Kategori C – Untuk Penghasilan Produk [For Manufacturing Products]

4. KETERANGAN SYARIKAT [DETAILS OF COMPANY]

- A) NAMA SYARIKAT [NAME OF COMPANY]:
.....
- B) ALAMAT SYARIKAT [COMPANY ADDRESS]:
.....
Poskod [Postcode]:
Office Tel. [Tel. Pejabat]: Fax No.: Emel [Email]:
- C) NAMA-NAMA PEGAWAI [CONTACT PERSONS]
- i) Nama Pengurus Syarikat [Name of Manager]:
.....
No. Tel. Fax No.: Emel [Email]:
- ii) Nama Pengurus Teknikal [Name of Technical Manager]:
.....
No. Tel. Fax No.: Emel [Email]:

5. PENGESAHAN [FORMAL DECLARATION]

Saya / Kami mengaku dan mengesahkan bahawa maklumat diberikan dan salinan-salinan dokumen-dokumen yang dihadapkan adalah betul. Saya / Kami tahu dan faham bahawa pemalsuan terhadap sebarang maklumat dan dokumen-dokumen disertakan menjadikan permohonan saya / kami ditolak dan sebarang kebenaran terdahulu akan ditarik balik.

I / We declare and confirm that the information given and photostated copies of documents submitted as requested are authentic. I / We am / are aware and understand that any information and documents found to be false shall cause my / our application to be rejected and any approval granted shall be revoked.


Tandatangan [Signature] :

Nama [Name] :

Jawatan [Designation] :

Bilangan Kad Pengenalan / Pasport [I.C. / Passport] :

Tarikh [Date] :

Cop Syarikat [Company Chop] : 

*Sila lampirkan maklumat tambahan jika [Please attach additional info (if necessary)]

Untuk Kegunaan Pejabat Sahaja [For Office Use Only]

Tarikh Menerima [Date Received]: Nama Penerima [Person Received]:

Bil. Rujukan [Reference No.]: Bil. Pendaftaran [Registration No.]:

Jenis Permohonan [Type of Application]: Bil. Resit [Resit No.]:



AUTORITI KAWALAN BANGUNAN DAN INDUSTRI PEMBINAAN (ABCI)
KEMENTERIAN PEMBANGUNAN, NEGARA BRUNEI DARUSSALAM
AUTHORITY FOR BUILDING CONTROL AND CONSTRUCTION INDUSTRY (ABC)
MINISTRY OF DEVELOPMENT, NEGARA BRUNEI DARUSSALAM

BORANG PERMOHONAN PENDAFTARAN PENGIMPORT BAHAN ASAS PEMBINAAN
APPLICATION FOR REGISTRATION AS IMPORTER OF RAW MATERIAL

ABC/SCS/Importer(2021)
Untuk kegunaan pejabat/ For official use

No. Rujukan / Ref. No :

1. PERHATIAN [NOTE]:

Borang permohonan hendaklah diisi dengan lengkap dan dihadapkan beserta dokumen-dokumen yang diperlukan.
Application form must be completely filled and submitted with required documents.

2. SYARAT-SYARAT PENDAFTARAN [REGISTRATION TERMS & CONDITIONS]:

i. Syarikat hendaklah berdaftar di Registration of Companies Brunei Darussalam (ROCBN) sebagai syarikat Sendirian Berhad Company must be registered at ROCBN as Private Limited

ii. Saham pemilik syarikat hendaklah terdiri daripada Rakyat Melayu Brunei (RMB) sekurang-kurangnya 70%
At least 70% of company's shareholder (owner) must be Bruneian Malay (RMB)

3. DOKUMEN-DOKUMEN DIPERLUKAN [SUPPORTING DOCUMENTS]: Sila Petak [Please Box]

Surat-surat kebenaran tapak perusahaan atau penyimpanan / Approval letter for each business operated or storage

Kebenaran tapak pendaratan bagi pengimportan bahan asas pembinaan (jika berkenaan) / Approval letter from landing site for importation of raw material (if applicable)

Sijil kualiti bahan asas pembinaan / Quality certificates of the raw construction materials atau/ur Laporan ujian daripada makmal ujian yang diiktiraf oleh negara asal / Testing reports from laboratory accredited by country of origin

Laporan ujian daripada makmal ujian pihak ketiga yang diiktiraf dan diperakukan oleh Kementerian Pembangunan / Testing reports from 3rd party accredited laboratory recognised by Ministry of Development

Petro Graphic Rock Test bagi batu daripada makmal ujian yang diiktiraf oleh negara asal / Petro Graphic Rock Test Report of aggregates from laboratory accredited by country of origin

Cadangan harga pasaran dan kuantiti untuk diimport serta senarai projek atau syarikat yang dibekalkan / Proposed market price and quantity to be imported including the list of projects or appointed suppliers

Surat kebenaran bagi mengeksport bahan asas pembinaan yang dipohonkan dari negara asal / Approval letter for exportation of raw materials applied from the country of origin

4. KETERANGAN SYARIKAT/ COMPANY DETAILS

Nama Syarikat / Company Name:

Alamat Syarikat / Company Address:

Pengurus Syarikat atau Pegawai/Kakitangan yang membuat permohonan /
Company Manager or Officer/Staff making application:

Nombor telefon / Telephone number: Nombor fax / Fax number: E-mel / E-mail:

Lesen Pemliagaan dan Sijil Pendaftaran Syarikat, Kementerian Kewangan /
Business License and Certificate of Registration of Company, Ministry of Finance:

Nombor Lesen Pendaftaran Syarikat / License Number: Nombor Sijil Pendaftaran Syarikat Pembekal /
Registration of Supplier Certificate Number:

5. KETERANGAN PERMOHONAN/ APPLICATION DETAILS

5.1 YURAN PROSES / PROCESSING FEE

[] Pendaftaran Baru / New Registration : B\$50.00

[] Pendaftaran Membaharu / Renewal of Registration : B\$50.00

[] Rayuan / Appeal : B\$50.00

[] Perubahan maklumat / Changes of information : B\$50.00

5.2 YURAN PENDAFTARAN (3 TAHUN) / REGISTRATION FEE (3 YEARS)

Pendaftaran Syarikat sebagai Pengimport Bahan Asas Pembinaan/ Registration as Importer of Raw Materials

[] Pendaftaran Baru / New Registration : B\$1,500.00

[] Pendaftaran Membaharu / Renewal of Registration : B\$1,500.00

**5.3 KETERANGAN JENIS BAHAN ASAS PEMBINAAN & PENGEDAR DARI LUAR NEGARA /
RAW MATERIAL & FOREIGN DISTRIBUTOR DETAILS**

[] Batu / Coarse Aggregate

Jenis / type :

Nama Syarikat Pengedar /
Distributor Company name:

Alamat tapak sumber/
Source location address:

[] Pasir / Fine Aggregate

Jenis / type :

Nama Syarikat Pengedar /
Distributor Company name:

Alamat tapak sumber/
Source location address:

[] Simen / Cement

Jenis / type :

Nama Syarikat Pengedar /
Distributor Company name:

Alamat tapak pengedar /
Source location address:

[] Bata / Brick

Jenis / type :

Nama Syarikat Pengedar /
Distributor Company name:

Alamat tapak sumber/
Source location address:

5.4 KETERANGAN MAKMAL PIHAK KETIGA / THIRD PARTY LABORATORY DETAILS

Nama Makmal /
Laboratory's Name :

Alamat Makmal /
Laboratory's Address:

Bilangan sijil /
Certificate Number:

Tarikh dikeluarkan /
Date of Issue:

Tarikh Mansuh /
Date of Expiry:

6. PENGAKUAN / DECLARATION

Saya / Kami mengaku dan mengesahkan bahawa maklumat diberikan dan salinan-salinan dokumen-dokumen yang dihadapkan adalah benar. Saya / Kami tahu dan faham bahawa pemalsuan terhadap sebarang maklumat dan dokumen-dokumen yang disertakan akan menyebabkan permohonan saya / kami ditolak dan sebarang kebenaran terdahulu akan ditarik balik.

I / We declare and confirm that the information given and copies of documents submitted as requested are true. I / We am / are aware and understand that any false information and documents given shall cause my / our application to be rejected and any approval granted previously shall be revoked.

Tandatangan/ Signature :

Cop Syarikat / Company Chop:

Nama/ Name:

Jawatan/ Designation:

Bil. Kad Pengenal/ Pasport/
I.C / Passport No.:

Tarikh/ Date:

TATACARA PERMOHONAN



AUTORITI KAWALAN BANGUNAN DAN INDUSTRI PEMBINAAN (ABCI)
KEMENTERIAN PEMBANGUNAN, NEGARA BRUNEI DARUSSALAM
AUTHORITY FOR BUILDING CONTROL AND CONSTRUCTION INDUSTRY (ABCI)
MINISTRY OF DEVELOPMENT, NEGARA BRUNEI DARUSSALAM

PERSIJILAN BAHAN ASAS BINAAN CONSTRUCTION RAW MATERIAL CERTIFICATION

1. PERHATIAN [NOTE]:

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2. DOKUMEN-DOKUMEN DIPERLUKAN [SUPPORTING DOCUMENTS]:

Sila Petak [Please Box]

- Surat-surat Kebenaran setiap tapak perusahaan atau penyimpanan / *Approval letter for each business operated or store*
- Salinan Geran-Geran Tanah dan Pelan tapak menunjukkan setiap lokasi perusahaan atau penyimpanan / *Copy of Land Grant and Site Plan for each business operated or storage*
- Sijil Pendaftaran Perniagaan Syarikat-Syarikat / *Company Business Registration Certificate*
- Sijil Pendaftaran sebagai Syarikat Pembekal, Kementerian Pembangunan / *Supplier Registration Certificate, Ministry of Development*
- Senarai ringkas laporan-laporan ujian teknikal 12 bulan kebelakangan bagi setiap cawangan / *Summary of technical test reports for the past 12 months for every branch; atau/ or Petro Graphic Rock Test bagi batu daripada makmal ujian pihak ketiga yang diiktiraf [Petro Graphic Rock Test Report of aggregates from 3rd party accredited laboratory*
- Laporan-laporan ujian setiap tiga (3) bulan bagi setiap cawangan / *Copies of test reports every three (3) months for each branch*
- * Sijil Sistem Pengurusan Kualiti ISO 9000 setiap tapak perusahaan atau penyimpanan / *Quality Management System ISO 9000 certificate for each business operate or storage*
- * Surat Pengesahan dari Pembekal Luar Negara bagi pembekalan bahan binaan / *Approval letter from Foreign Partners for supply of raw material*
- * Kebenaran Tapak Pendaratan bagi pengimporan bahan binaan / *Approval Letter from Landing Site for importation of raw material*

*Jika berkenaan [If applicable]

3. JENIS PERMOHONAN [TYPES OF APPLICATION]

A) JENIS PENDAFTARAN [TYPE OF REGISTRATION]:
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KATEGORI DIPOHONKAN [APPLICATION CATEGORY]:

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- Kategori A – Untuk Komersil [For Commercial]
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- Kategori C – Untuk Penghasilan Produk [For Manufacturing Products]

Keperluan: PERSIJILAN BAHAN ASAS

1. Surat-surat Kebenaran setiap tapak perusahaan atau penyimpanan [Approval letter for each business operated or store];
2. Salinan Geran-Geran Tanah dan Pelan tapak menunjukkan setiap lokasi perusahaan atau penyimpanan [Copy of Land Grant and Site Plan for each business operated or storage]
3. Sijil Pendaftaran Perniagaan Syarikat-Syarikat [Company Business Registration Certificate]
4. Sijil Pendaftaran sebagai Syarikat Pembekal, Kementerian Pembangunan [Supplier Registration Certificate, Ministry of Development]
5. Senarai ringkas laporan-laporan ujian teknikal 12 bulan kebelakangan bagi setiap cawangan / *Summary of technical test reports for the past 12 months for every branch; atau/ or Petro Graphic Rock Test bagi batu daripada makmal ujian pihak ketiga yang diiktiraf [Petro Graphic Rock Test Report of aggregates from 3rd party accredited laboratory*
6. Laporan-laporan ujian setiap tiga (3) bulan bagi setiap cawangan [Copies of test reports every three (3) months for each branch];



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KEMENTERIAN PEMBANGUNAN, NEGARA BRUNEI DARUSSALAM
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APPLICATION FOR REGISTRATION AS IMPORTER OF RAW MATERIAL

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No. Rujukan / Ref. No :

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Application form must be completely filled and submitted with required documents.
2. **SYARAT-SYARAT PENDAFTARAN [REGISTRATION TERMS & CONDITIONS]:**
- Syarikat hendaklah berdaftar di Registration of Companies Brunei Darussalam (ROCBN) sebagai syarikat Sendirian Berhad Company must be registered at ROCBN as Private Limited
 - Saham pemilik syarikat hendaklah terdiri daripada Rakyat Melayu Brunei (RMB) sekurang-kurangnya 70%
At least 70% of company's shareholder (owner) must be Bruneian Malay (RMB)
3. **DOKUMEN-DOKUMEN DIPERLUKAN [SUPPORTING DOCUMENTS]:** Sila Petak [Please Box]
- Surat-surat kebenaran tapak perusahaan atau penyimpanan / Approval letter for each business operated or storage
 - Kebenaran tapak pendaratan bagi pengimportan bahan asas pembinaan (jika berkenaan) / Approval letter from landing site for importation of raw material (if applicable)
 - Sijil kualiti bahan asas pembinaan / Quality certificates of the raw construction materials atau/or Laporan ujian daripada makmal ujian yang diiktiraf oleh negara asal / Testing reports from laboratory accredited by country of origin
 - Laporan ujian daripada makmal ujian pihak ketiga yang diiktiraf dan diperakukan oleh Kementerian Pembangunan / Testing reports from 3rd party accredited laboratory recognised by Ministry of Development
 - Petro Graphic Rock Test bagi batu daripada makmal ujian yang diiktiraf oleh negara asal / Petro Graphic Rock Test Report of aggregates from laboratory accredited by country of origin
 - Cadangan harga pasaran dan kuantiti untuk diimport serta senarai projek projek atau syarikat yang dibekalkan / Proposed market price and quantity to be imported including the list of projects or appointed suppliers
 - Surat kebenaran bagi mengeksport bahan asas pembinaan yang dipohonkan dari negara asal / Approval letter for exportation of raw materials applied from the country of origin

4. KETERANGAN SYARIKAT/ COMPANY DETAILS		
Nama Syarikat / Company Name:		
Alamat Syarikat / Company Address:		
Pengurus Syarikat atau Pegawai/Kakitangan yang membuat permohonan / Company Manager or Officer/Staff making application:		
Nombor telefon / Telephone number:	Nombor fax / Fax number:	Emel / E-mail:
Lesen Pemiagaan dan Sijil Pendaftaran Syarikat, Kementerian Kewangan / Business License and Certificate of Registration of Company, Ministry of Finance :		
Nombor Lesen Pendaftaran Syarikat / License Number :	Nombor Sijil Pendaftaran Syarikat Pembekal / Registration of Supplier Certificate Number :	

Keperluan: PENDAFTARAN PENGIMPOR BAHAN ASAS PEMBINAAN

- Surat-surat kebenaran tapak perusahaan atau penyimpanan / *Approval letter for each business operated or storage*
- Kebenaran tapak pendaratan bagi pengimportan bahan asas pembinaan (jika berkenaan) / *Approval letter from landing site for importation of raw material (If applicable)*
- Sijil kualiti bahan asas pembinaan / *Quality certificates of the raw construction materials* atau /or Laporan ujian daripada makmal ujian yang diiktiraf oleh negara asal / *Testing reports from laboratory accredited by country of origin*
- Laporan ujian daripada makmal ujian pihak ketiga yang diiktiraf dan diperakukan oleh Kementerian Pembangunan / *Testing reports from 3rd party accredited laboratory recognised by Ministry of Development*
- Petro Graphic Rock Test* bagi batu daripada makmal ujian yang diiktiraf oleh negara asal / *Petro Graphic Rock Test Report of aggregates from laboratory accredited by country of origin*
- Cadangan harga pasaran dan kuantiti untuk diimport serta senarai projek-projek atau syarikat yang dibekalkan / *Proposed market price and quantity to be imported including the list of projects or appointed suppliers*
- Surat kebenaran bagi mengeksport bahan asas pembinaan yang dipohonkan dari negara asal / *Approval letter for exportation of raw materials applied from the country of origin*

PERINGATAN



i. Syarikat hendaklah berdaftar di *Registration of Companies Brunei Darussalam (ROCBN)* sebagai syarikat Sendirian Berhad

ii. Saham pemilik syarikat hendaklah terdiri daripada Rakyat Melayu Brunei (RMB) sekurang-kurangnya 70%

TATACARA PERMOHONAN



Mengisikan borang permohonan dengan lengkap



Menyertakan dokumen-dokumen yang diperlukan



Menghadapkan permohonan melalui e-mel: cmc.abci@mod.gov.bn

TATACARA PERMOHONAN



1. Satu penghantaran e-mel = satu permohonan;
2. Kesemua dokumen keperluan hendaklah dihadapkan
3. Dokumen tersebut hendaklah **diasingkan** dan **dinamakan** dengan jelas (**format .pdf**);
4. Dokumen-dokumen yang disertakan (*attachment*) di dalam e-mel hendaklah bersaiz kurang daripada 10MB;
5. Bagi dokumen-dokumen (*overall size*) yang bersaiz lebih daripada 10MB:
 - Menghadapkan dokumen melalui *online sharing database* *Google Drive, WeTransfer, OneDrive*, dll.

BAYARAN YANG BERKAITAN DALAM PERMOHONAN

Bayaran yang terkandung dalam permohonan pendaftaran persijilan bahan asas pembinaan

- A) JENIS PENDAFTARAN [*TYPE OF REGISTRATION*]:
Sila Petak [*Please Box*]
- \$400.00 - Pendaftaran Baru [*New Application*]
 - \$250.00 - Membaharui Pendaftaran [*Renewal Application*]
 - \$400.00 - Membaharui Pendaftaran jika ada penambahan bahan asas yang baru [*Renewal Application if any additional raw material*]

BAYARAN YANG BERKAITAN DALAM PERMOHONAN

Bayaran yang terkandung dalam permohonan pendaftaran sebagai syarikat pengimport

4.1 YURAN PROSES / PROCESSING FEE

- Pendaftaran Baru / *New Registration* : B\$50.00
- Pendaftaran Membaharui / *Renewal of Registration* : B\$50.00
- Rayuan / *Appeal* : B\$50.00
- Perubahan maklumat / *Changes of information* : B\$50.00

4.2 YURAN PENDAFTARAN (3 TAHUN) / REGISTRATION FEE (3 YEARS)

Pendaftaran Syarikat sebagai Pengimport Bahan Asas Pembinaan/ *Registration as Importer of Raw Materials*

- Pendaftaran Baru / *New Registration* : B\$1, 500.00
- Pendaftaran Membaharui / *Renewal of Registration* : B\$1, 500.00

PERMOHONAN PERMIT MELALUI BDNSW

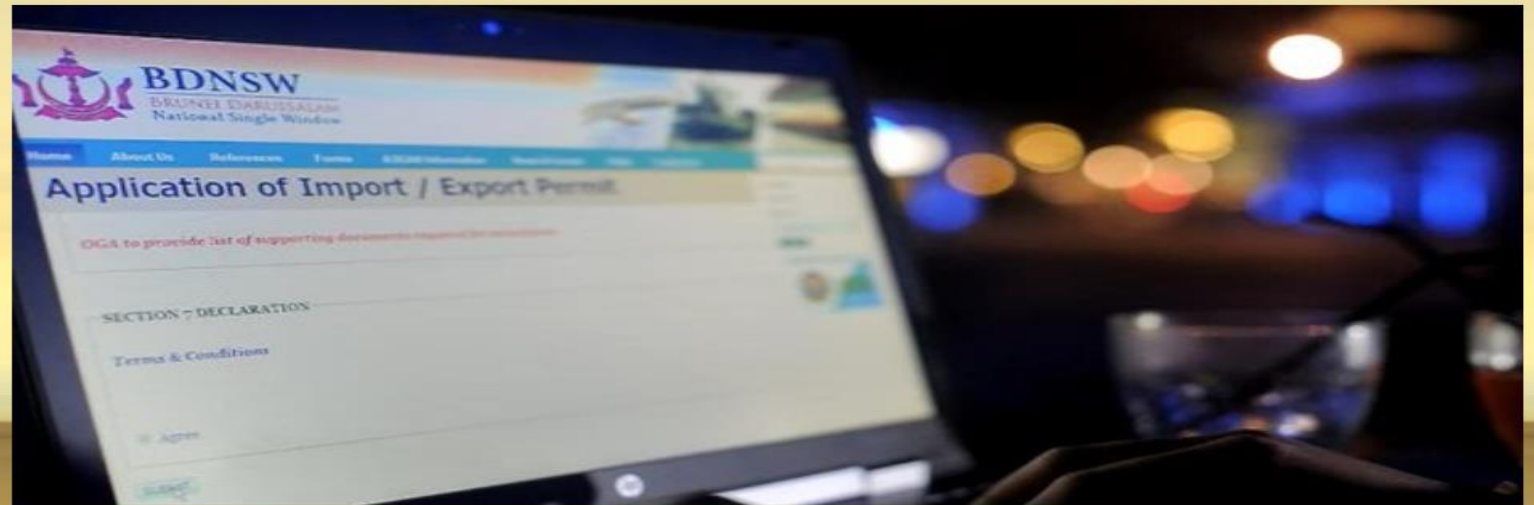
1) First is to login your username and password. (<https://login.bdnsw.gov.bn/>)

[Revenue Link](#)



USERNAME

PASSWORD



COMPANY REGISTRATION

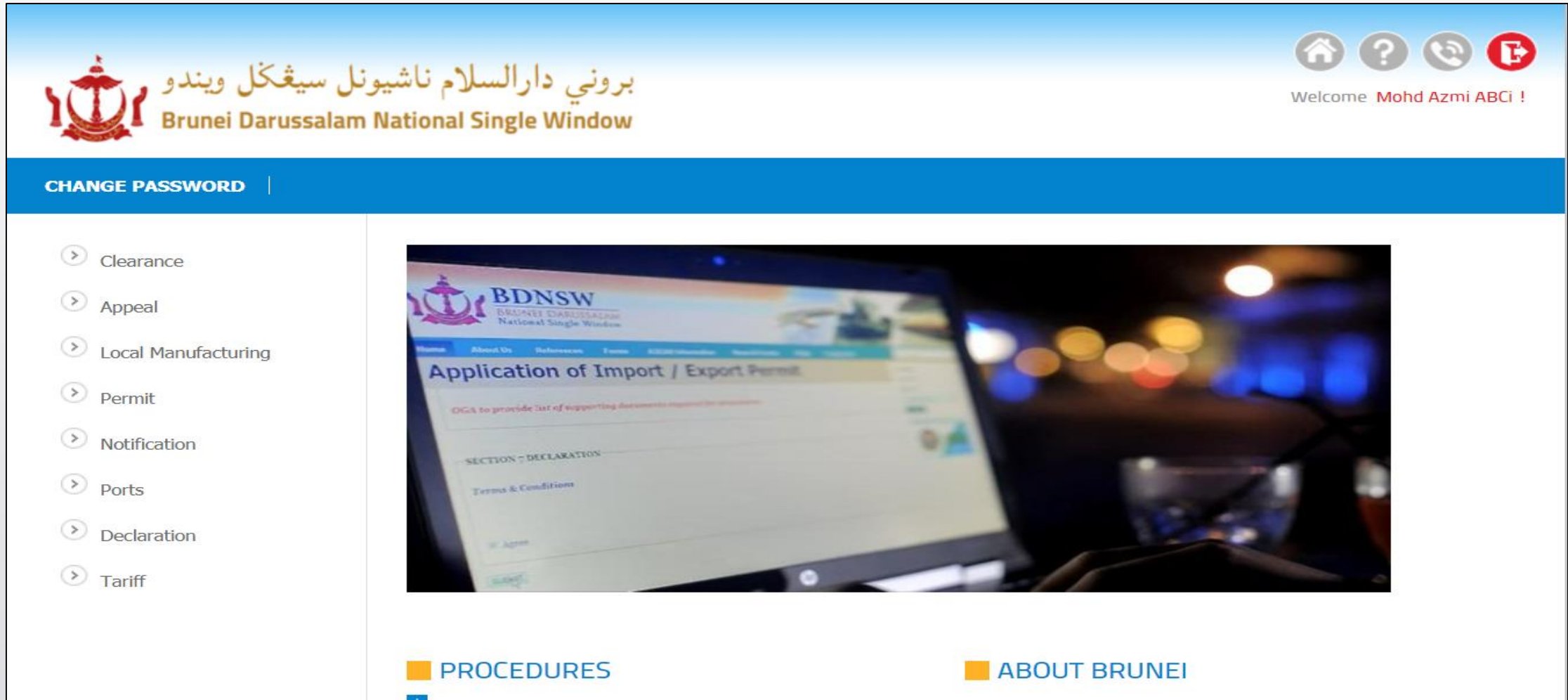
- To Register Your Company
[Click Here](#)

ABOUT SINGLE WINDOW

The BDNSW System is used to design, implement and operate Single Electronic Window for the Ministry of Finance of Brunei Darussalam for customs clearance of traded goods, thus creating a single point to submit

PERMOHONAN PERMIT MELALUI BDNSW

2) Select Permit category



The screenshot displays the BDNSW website interface. At the top, the logo of Brunei Darussalam is on the left, followed by the text "بروني دارالسلام ناشيونل سيغكل ويندو" and "Brunei Darussalam National Single Window". On the right, there are navigation icons for home, help, contact, and a user profile icon, with a welcome message "Welcome Mohd Azmi ABCi!". Below the header is a blue bar with "CHANGE PASSWORD" and a vertical line. The main content area features a left sidebar with a list of permit categories: Clearance, Appeal, Local Manufacturing, Permit, Notification, Ports, Declaration, and Tariff. The main content area shows a blurred image of a laptop screen displaying the "Application of Import / Export Permit" form, with sections for "SECTION - DECLARATION" and "Terms & Conditions". At the bottom, there are two buttons: "PROCEDURES" and "ABOUT BRUNEI".

PERMOHONAN PERMIT MELALUI BDNSW



3) Under permit application, click create.

The screenshot shows the Brunei Darussalam National Single Window website. At the top left is the national emblem. The header text reads "Brunei Darussalam National Single Window". On the top right, there are navigation icons for home, help, contact, and a user profile icon, with the text "Welcome 20202020/AGENT" below them. The date and time "Tue Feb 02 09:11:11 BNT 2021" are displayed in the bottom right of the header area. A blue horizontal bar separates the header from the main content. On the left side, there is a navigation menu with the following items: Home, Permit Application (highlighted with a blue arrow), Create, Draft, Search, Cancel, Replicate, Print, Messages, and Payment. The main content area features two images: the top one shows a busy port at night with shipping containers and cranes, and the bottom one shows the Sultan Omar Ali Saifuddin Mosque in Brunei.

PERMOHONAN PERMIT MELALUI BDNSW

4) NEW PERMIT APPLICATION

- Permit type to be IMPORT,
- Permit mode to be SINGLE,
- OGA Process select 0037- Authority on Building Control & Construction Industry,

The screenshot displays the Brunei Darussalam National Single Window (BDNSW) web application interface. The header features the Brunei Darussalam coat of arms and the text "Brunei Darussalam National Single Window". The user is logged in as "20202020/AGENT" and the date is "Tue Feb 02 09:11:11 BNT 2021".

The main content area is titled "Application Type" and shows a "New Permit Application" form. The form includes the following fields:

- Permit Type:** IMPORT (selected)
- Type Of Permit Mode:** SINGLE (selected)
- OGA Process:** 0037-Authority on Building Control & Construction Industry (selected)

A "Create New Application" button is visible below the form fields.

The left sidebar contains a navigation menu with the following items:

- Home
- Permit Application (selected)
- Create
- Draft
- Search
- Cancel
- Replicate
- Print
- Messages
- Payment

At the bottom of the page, there are links for "Terms and Conditions", "Privacy Policy", and "Quick Tips", along with the copyright notice "Copyright 2013 Alif Technologies SDN BHD".

PERMOHONAN PERMIT MELALUI BDNSW

5) TRADERS – select individual or choose a company to be on behalf and fill in the necessary information required

Brunei Darussalam
National Single Window

Welcome 20202020/AGENT
Tue Feb 02 09:17:50 BNT 2021

Application Type: **Traders** | Transport | Invoice | Application Items

Registered Traders

Company ID	2623
Company Reg No	ROC/11012021
Name	ABCi Company Sdn Bhd
Address 1	Jln Menteri Besar, Berakas
Address 2	

Trader : INDIVIDUAL

Individual Information

Customer/Trader Name* :

Id Type* :

Passport/IC Number* :

IC Colour :

Contact Number* :

E-Mail id* :

Address* :

Terms and Conditions | Privacy Policy | Quick Tips
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PERMOHONAN PERMIT MELALUI BDNSW

6) TRANSPORT – fill in the required information regarding the means of transportation of the imported goods as required and press **'Add Transport Details to List'** once finished.

Brunei Darussalam
National Single Window

Welcome 20202020/AGENT
Tue Feb 02 09:23:06 BNT 2021

Home
Permit Application
Create
Draft
Search
Cancel
Replicate
Print
Messages
Payment

Application Type Traders **Transport** Invoice Application Items

Transport Information

*Vessel/Flight/Vehicle No:

Vessel/Aircraft/Vehicle Name:

Transport Mode: Air

*Entry Point/Exit Point: --Select Entry/Exit Point--

Arrival/Departure Date:

Transport Information Remark:

Add Transport Details To List

*Transport Information not mandatory for Blanket application

Added Transport Details

No	Vessel No	Vessel Name	Entry and Exit Port	Arrival/Departure Date	Transport Remark	Delete
1	vessel 123	Vessel A	Muara Container	03/02/2021		✖

PERMOHONAN PERMIT MELALUI BDNSW

7) INVOICE – provide the invoice information such as invoice no. and amount in Brunei Dollar. Press **Add Invoice To list** once completed

Brunei Darussalam
National Single Window

Welcome 20202020/AGENT
Tue Feb 02 09:27:00 BNT 2021

Application Type Traders Transport **Invoice** Application Items

Invoice Information

*Invoice No

Value in B\$

Invoice Remark

Add Invoice To List

*Invoice Information not mandatory for Blanket application

Added Invoices

No	Invoice No ↕	value in B\$ ↕	Invoice Remark ↕	Delete
1	1234567	10		✖

PERMOHONAN PERMIT MELALUI BDNSW

8) APPLICATION ITEM – to use HS Code or HS code description for the imported material and select the correct item listed.

Brunei Darussalam
National Single Window

Welcome 20202020/AGENT
Tue Feb 02 09:27:00 BNT 2021

Application Type Traders Transport Invoice **Application Items**

Search Item

Search by HS Code
 Search by HS Code Description

Cement

Search Result

Select	HS Code	Item Short Description	Unit of Qty	Sub Code	Sub Code Description
<input type="radio"/>	2516110000	Crude or roughly trimmed	KGM	0037	ABC OGA
<input type="radio"/>	2516900000	Other monumental or building stone	KGM	0037	ABC OGA
<input type="radio"/>	2515110000	Crude or roughly trimmed	KGM	0037	ABC OGA
<input type="radio"/>	2514000000	Slate, whether or not roughly trimmed or merely cut, by sawing or otherwise, into blocks or slabs of a rectangular (including square) shape.	KGM	0037	ABC OGA
<input type="radio"/>	2506200000	Quartzite	KGM	0037	ABC OGA

«« « 1 2 » »»

Close Save As Draft Continue Process

PERMOHONAN PERMIT MELALUI BDNSW

Item Basic Information

Hscode Information

HS Code: 2516110000

HS Code Description: Salt; sulphur; earths and stone; plastering materials, lime and cement: Granite, porphyry, basalt, sandstone and other monumental or building stone, whether or not roughly trimmed or merely cut, by sawing or otherwise, into blocks or slabs of a rectangular (including square) shape; Granite; Crude or roughly trimmed

Basic Information

*Quantity: KGM

*Country of Origin:

*Country of Last Shipment:

*Product name:

*Item Description:

*Number of Packages:

*Type of Package:

*Vessel No:

*Invoice No:

*Value in B\$:

Item Remark:

OGA Form

Authority on Building Control & Construction Industry Department

*Sub code :

Note: Purpose Like Government Use, Commercial Use, Own Use, etc

Save Cancel Update

Once an HS Code is selected, do provide the necessary information regarding the item and once completed click the **SAVE** button.

PERMOHONAN PERMIT MELALUI BDNSW

The Sub code chooses the type of material specifically for OGA to process. Once done press SAVE and Continue Process

OGA Form «

Authority on Building Control & Construction Industry Department

*Sub code : 01-size not exceeding 75mm / size from 16-20mm and up to 75mm ▼

*Basic Construction Material Reference Number.: (005)KPN/ABCi/RM 2019

*Company Import License No. (002)/KPN/ABCi/IRM 2019

Company License Expiry Date :

*Raw/Basic Materials : Cement ▼

*Type and Size: cement opc 52.5

*Grade: 52.5

*Market Price: 10

*Stock Pilling/Landing Location/Storage : Muara

*Purpose : government and commercial

Note: Purpose Like Government Use, Commercial Use, Own Use, etc

PERMOHONAN PERMIT MELALUI BDNSW

9) Next is to upload the necessary documents to be process by the necessary party to go through.

Brunei Darussalam
National Single Window

Welcome 20202020/AGENT

Tue Feb 02 09:50:28 BNT 2021

[Home](#)

[Permit Application](#)

- [Create](#)
- [Draft](#)
- [Search](#)
- [Cancel](#)
- [Replicate](#)

[Print](#)

[Messages](#)

[Payment](#)

Document

[Required Documents Help](#)

Select	File Name	Remark	File Size
<input type="checkbox"/>			

[Upload New Document](#) [Complete Process](#) [Close Application](#)

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PERMOHONAN PERMIT MELALUI BDNSW

10) Next a summary of the application will be shown and an email will be sent to the company's email.

The screenshot shows the 'Summary' page of the application. The header includes the Brunei Darussalam National Single Window logo and the text 'Welcome 20202020/AGENT' and 'Tue Feb 02 09:54:21 BNT 2021'. The left sidebar contains navigation links: Home, Permit Application, Create, Draft, Search, Cancel, Replicate, Print, Messages, and Payment. The main content area is titled 'Summary of Application' and contains the following table:

Application Ref No:	PTN-022021-015526
Application Type:	IMPORT
Application Mode:	SINGLE
Total Items:	1
Involved/Processing OGA'S:	ABC
Items in Application:	cement opc

Below the table, there is a link 'View payment details' and a 'Close' button.

The screenshot shows the search results page. The header includes the Brunei Darussalam National Single Window logo and the text 'Welcome 20202020/AGENT' and 'Tue Feb 02 09:57:34 BNT 2021'. The left sidebar contains navigation links: Home, Permit Application, Create, Draft, Search, Cancel, Replicate, Print, Messages, and Payment. The main content area is titled 'Search Status Tab' and contains the following search criteria:

Enter Permit Reference :
Start Date : 02/02/2021 End Date :
Status : ---Select search option---
Department/Trader : --select trader--

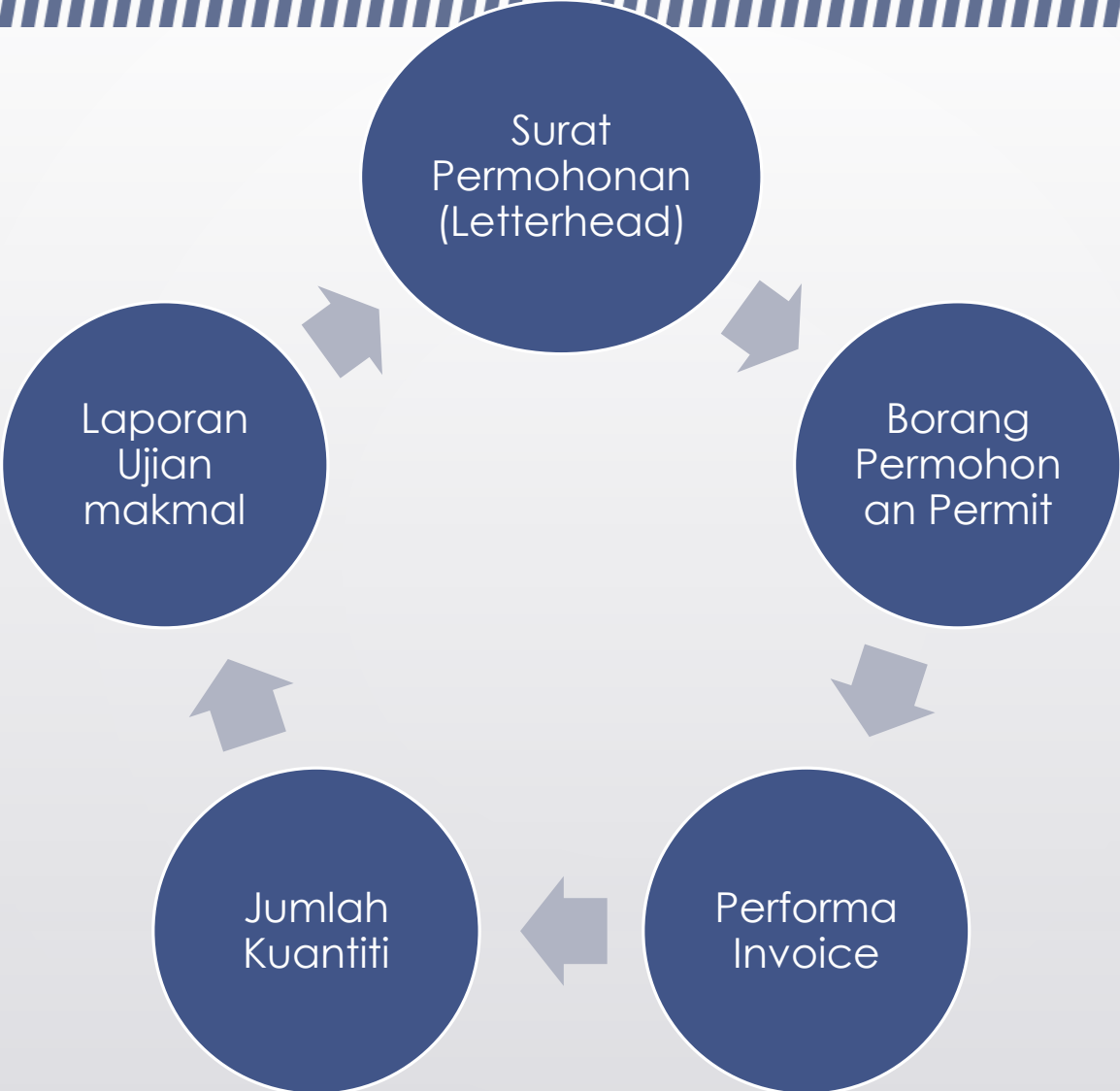
Buttons: Search, Reset

Search Results

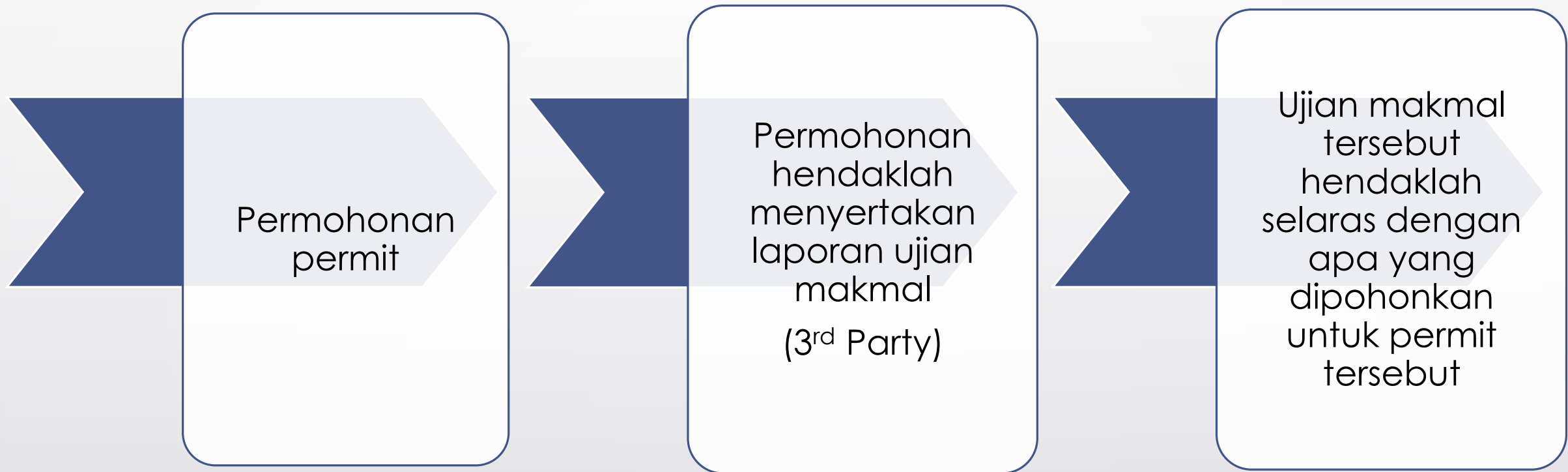
OGA Ref	Permit Ref	Date Applied	Type	Mode	OGA Status	Processed Date	Sub Code	Company
ABC-022021-000221	PTN-022021-015526	02/02/2021	IMPORT	SINGLE	SUBMITTED		0037	company
ABC-012021-000201	PTN-012021-015511	26/01/2021	IMPORT	SINGLE	APPROVED	02/02/2021	0037	company
ABC-012021-000181	PTN-012021-015350	12/01/2021	IMPORT	SINGLE	Verifying In Process		0037	company

Navigation buttons: << < > >>

DOKUMEN-DOKUMEN YANG DIPERLUKAN BAGI PENGESAHAN PERMIT



PERINGATAN SEMASA MEMOHON PERMIT IMPORT



TERIMA KASIH

SESI SOAL JAWAB